



Protocol for Joining the Tuolumne-Stanislaus Joint Powers Authority Board of Directors

Purpose: This protocol is designed to provide a basic roadmap for an interested public agency, other joint powers organization, or federally recognized tribe to follow in pursuing an interest in joining the TS-JPA.

- I. **Qualification:** An interested party must represent an entity that qualifies to become a member of a CA Joint Powers Authority according to the standards listed in Joint Exercise of Powers Act (SB 1350, Senate Local Government Committee, 2000) and can be found in Government Code 6500-6536 (<http://www.leginfo.ca.gov/cgi-bin/displaycode?section=gov&group=06001-07000&file=6500-6536>). The interested party must represent a qualified entity within the T-S IRWM region and have a well-defined connection to the watersheds within the T-S region and demonstrate that it has common powers with the T-S JPA.
- II. **Declaration of Intent:** Next, a qualified interested party must contact the T-S staff and request to be placed on the T-S JPA Board agenda to address the board regarding the qualifications and interests of the entity represented. The board must pass a motion deeming the qualifications and intent sufficient for membership and directing staff to provide the necessary information to complete the process.
- III. **Resolution Adopting the T-S Integrated Regional Water Management Plan:** If the entity is governed by a board, a resolution accepting the T-S IRWM must be submitted to the T-S Administrator. If there is no board, a sample of an alternative form of acceptance will be provided by T-S staff.
- IV. **Signing of the T-S IRWMA Agreement and Board Member Designation:** The entity must request from T-S staff a copy of the JPA agreement. This agreement should be reviewed by the applying entity's legal counsel. A wet signature page must be submitted to T-S staff. Staff will also supply the form required for board member designation. This form must also be submitted to T-S staff.
- V. **Financial Contribution:** The T-S IRWM process is funded through a local budget. The cost of the local budget is split equally among the members of the JPA Board. If the addition of a new member coincides with the start of a new fiscal year, all members' contributions to the local budget will be adjusted accordingly. If an entity desires to join the JPA during the course of a fiscal year, the local budget contribution will be assessed based on a pro-rata share of the current fiscal year, per member cost, determined by which quarter within the fiscal year the entity signs the JPA Agreement. In the latter case, all members' contributions will be readjusted at the beginning of the next fiscal year. A pro-rata invoice will be submitted upon passing of the board resolution and will be payable within thirty (30) days of submittal. Complete fiscal year invoicing will follow the regular member invoicing schedule.
- VI. **Board Resolution:** Upon receipt of all of the required documentation, the T-S JPA Board will pass a resolution formally naming the new entity as a member of the T-S JPA Board.